

"With Vinnet, our entire expense workflow runs faster and smoother. Whether expenses are created through corporate cards or out-of-pocket, Vinnet ensures rapid reimbursement to our employees."

Corporate accounting manager of a leading energy manufacturer

"Vinnet is the only solution that has the ability to truly automate our desired expense reporting and reimbursement processes."

Corporate controller of a global chemicals manufacturer



Vinnet is an Outtask Business Solution



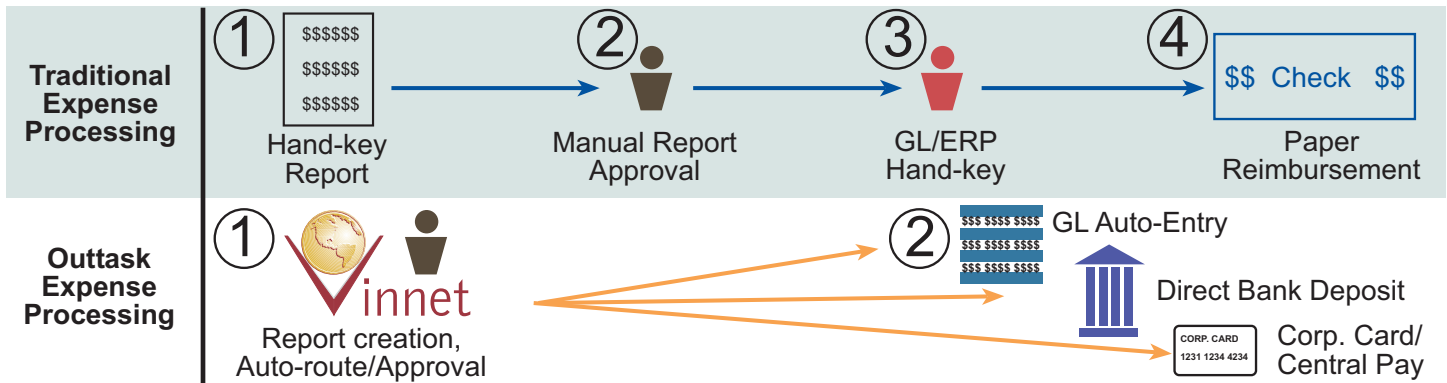
Vinnet is the first fully hosted Expense management solution designed for use over the Internet. Since 1995, Fortune 500 companies have taken advantage of its sophisticated capabilities and advanced reporting to drastically reduce costs associated with expense processing, and employ a powerful business intelligence tool for proactive financial management.

Why choose a Web-based expense automation solution?

- Reduce time to enter an expense report
- Reduce the cost to process an expense report by more than 80%¹
- Reduce administrative, settlement, and reimbursement of expense claims by more than 90%¹
- Expect to pay 10% less for goods and services through increased contract compliance and management¹

Vinnet™ Outtask's Expense Management Solution

Vinnet's integrated expense process reduces the amount of steps employees go through to submit reports and receive reimbursement directly into their bank accounts or credit cards. Vinnet's system interfaces with your financial ledger, integrating the process end-to-end, as illustrated in the Process Flow Comparison below.



Expense Submission:

Employees create expense reports using a simple, point-and-click interface at any time, whether online or offline. Travelers can enter expenses as they occur during a business trip, so the reimbursement cycle is already in process by the time they return. Vinnet reduces the amount of time that passes between report submission, approval, and reimbursement by proactively enforcing business rules during report processing. Everything is automated from electronic report submission to capturing corporate card charges and processing bank transactions.

Vinnet Power Functions

- Full ERP system integration
- Full travel management integration
- Credit card and travel expense pre-population
- Government and corporate per diem rates
- Multi-language, multi-currency support
- Foreign tax reclamation (VAT, GST, & more)
- Runzheimer mileage calculations
- Full feature offline client
- Exception based customizable workflow
- Multi-level approval based on expense amount
- Auto re-routing of reports for managers on vacation
- Bar-Coded receipt management

Management Reporting:

With over 150 customizable reports, managers and administrators obtain a detailed picture of expense reporting activity within their department or across the entire enterprise. They can more effectively evaluate operating costs and make informed budgeting decisions.

Reimbursement:

Outtask leverages close relationships with foreign and domestic banks to handle ACH and REMIT processing to directly reimburse travelers or corporate card vendors. Automatic corporate card disbursements allow scheduled payments and split reimbursements to employees and vendors.

- Direct-deposit reimbursement from corporate bank account to employee checking accounts
- Integration to third-party payroll providers to automate reimbursement
- Interface to financial/ERP systems to reimburse via Accounts Payable or in-house payroll
- Centralize payment to corporate card vendors including ghost and procurement cards



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